



MCA Job Opening

Job Title: Full Time 3rd-4th Grade Teacher

Grade: 3rd-4th Grade

Hours and Term of Employment: The full calendar year, equal to that of Caddo Parish, 167 days. All school breaks are in alignment with Caddo Parish's yearly school calendar. Drop-off begins at 7:50. Class begins at 8:10 a.m. and ends at 3 p.m. Teachers should arrive at school at 7:20 a.m.

Salary: \$30,000 per year. No health benefits are given. Hired teachers with children attending Mercy Christian, will enroll their children tuition-free.

Summary: The 3rd-4th grade teacher will work with students, leading them through a few main subjects throughout the year: *Right Start Math* (3rd or 4th grade math) , *Logic of English (Essentials Spelling Program)*, the Bible, and history. The lead teacher will work with the assistant teacher and co-teach. The lead teacher will work under the direction of the Head of School, manage the classroom, grade student work, and lead all educational instruction for the children.

*All curriculum and pacing guides will be given. All yearly and monthly pacing guides have been made in advance.

Essential Duties:

- Maintain classroom management.
- Implement the daily lesson plans and grade assessments.
- Work with the Head of School to review monthly lessons to ensure the curriculum is being followed.
- Attend monthly staff meetings the first Monday of each month.
- Lead in the spiritual direction of the classroom, lead Bible lessons, and pray with the children.
- Work tactfully and harmoniously with staff, parents, students, and/or public.
- Report promptly to work.
- Appear neat, and dress appropriately for the profession.
- Maintain a high standard of professional conduct.
- Arrive at school at least 30 minutes before school begins and leaves after all classroom students have left.

Qualifications: All elementary school teachers should have a BA in Elementary Education or a Masters in Education/Teaching. If an applicant does not have a degree in Elementary Education, this does not necessarily disqualify the applicant, but he or she may need to take further courses in Higher Education to secure a degree or certification. Please contact Jessica Elston at jessica@mercychristianacademy.com to further discuss this matter.

Extra Character Traits for MCA Teachers: Patience, Adaptability, and Grace.

As a new school, Mercy Christian will face a lot of new changes. We are looking to hire teachers with adaptability and ease to handle new circumstances and changes in plans. We want cooperative teachers who will work alongside the Head of School to bring their ideas and dreams to the school. Finally, we believe patience with children is vital. Our job is to work with children as the Holy Spirit is molding them and shaping them into the image of Christ. This takes time. Children are going to mess up and need correction. This should always be done with patience and grace.